Programme Guidance for Education Organisations



New Zealand Certificate in Passenger Service (Level 3) with strands in School Bus, Urban Bus, and Long Distance Bus [Ref: 2701]					
Level	3		Credits	65-75	
Assessment standards aligned with qualification outcomes					
Outcome		Unit Standards			
Outcome 1 Maintain personal and customer safety in the passenger service environment, including hazard identification and mitigation, incident and passenger management (Credits 20)		 Unit standard 1749 Learners must complete first aid unit standards registered on NZQF which may be either unit standard 26551 and 26552, or 6401 and 6402 Unit standard 497 Unit standard 3271 Unit standard 6400 Unit standard 17593 Unit standard 20472 			
Outcome 2 Comply with organisational policy and procedures, regulatory requirements, and other current road traffic laws in the environment within which the driver is operating (Credits 10)		- Unit s - Unit s	tandard 24089 tandard 3462 tandard 3490 tandard 15951		
Outcome 3 Prepare a passenger service vehicle for use and drive scheduled routes in a fuel efficient manner (Credits 15)		- Unit s - Unit s - Unit s - Unit s	tandard 15158 tandard 15163 tandard 17676 tandard 17972 tandard 19499 tandard 27309		
Outcome 4 Communicate professionally with passengers and respond to a variety of passenger needs and requests (Credits 10)		- Unit s - Unit s - Unit s	tandard 376 tandard 1304 tandard 1748 tandard 1750 tandard 15165		

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Outcome 5 Comply with the terms of the Ministry of	Knowledge of: - The Safe Behaviour on Buses programme
Education's Contract for	- Accident processes
the provision of School Transport Assistance (STA)	- Standing passengers
(Credits 5)	 Safety actions for bus drivers while picking up and dropping off students, on the road and in general - Special Education School Transport Assistance (SESTA)
	- Unit standard 15162
Outcome 6	Knowledge of:
Assist and manage	- The Safe Behaviour on Buses programme
passengers and apply incident management	- Accident processes
actions in accordance with	- Standing passengers
school and organisational requirements	 Safety actions for bus drivers while picking up and dropping off students, on the road and in general
(Credits 5)	 Special Education School Transport Assistance (SESTA) Programmes may include the following:
	- Unit standard 15162
Urban Bus strand	
Outcome 7	Knowledge of local bylaws, including:
Assist and manage	- Bus and transit lanes and restrictions
passengers, and manage the running of a	- Stopping places or stands
scheduled service	- Turning movements
according to legal and organisational requirements	- Unit standard 1751
(Credits 5)	
Outcome 8	Knowledge of local bylaws, including:
Understand fare and zone	- Bus and transit lanes and restrictions
structures, and manage equipment and facilities	- Stopping places or stands
for collection of fares	- Turning movements
(Credits 5)	- Unit standard 1751
Long Distance Bus strand	
Outcome 9	- Unit standard 378
Apply understanding of terms of carriage, passenger responsibilities and driver responsibilities	

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on a long distance bus journey, including dealing	
responsibly with	
passengers' luggage (Credits 10)	
Outcome 10	- Unit standard 378
Meet coach passenger needs throughout a long	
distance bus journey to provide a safe, reliable and comfortable service	
(Credits 10)	