# Application Form

# Workforce Development Council – Council Member

This Expression of Interest form relates to the appointment of governance members for the Hanga-Aro-Rau Workforce Development Council. For more information, please see the Information Pack for Prospective WDC Council Members.

The deadline for submitting your Expression of Interest is 5pm – 1 March 2023.

### 1. What are your personal details?

| **Details** | **Description** |
| --- | --- |
| **Name** |  |
| **Email address** |  |
| **Phone Number** |  |
| **Home address** |  |
| **Ethnicity (optional)** |  |

### 2. What skills and experience do you offer?

The Council has a requirement for an additional non-voting associate member who meets the skills requirements required of Council members (see the Information Pack).

The Council particularly seek applicants who have a lived experience with disability and ideally of Pacific ethnicity.

Please explain how you meet any of the general attributes, as well as the specific skill criteria provided in the Information Pack, including experience with disability, Pacific communities and/or any cultural competencies such as Te Tiriti o Waitangi, Te Ao Māori and/or Indigenous knowledge and expertise. Please include examples where relevant.

### 3. Which organisations support your application?

Please list any relevant organisation that would support your application, e.g. industry association, membership body, advisory group, employer collective, Māori employer and, or, industry group(s), transitional Industry Training Organisation, or other wider stakeholder group(s).

Note: organisations can support more than one person, and support will be validated as part of the final selection process.

### 4. Do you have any real or potential conflicts of interests?

Please refer to the Information Pack for more information on conflicts of interest

### 5. Is there any other information you would like to note?

### 6. Are you eligible to serve as a WDC Council member?

The following persons are disqualified from being members of the WDC Councils:

* a person who is an undischarged bankrupt;
* a person who is prohibited from being a director or promoter of, or being concerned or taking part in the management of, an incorporated or unincorporated body under any enactment;
* a person who is subject to a property order under the Protection of Personal and Property Rights Act 1988;
* a person in respect of whom a personal order has been made under that Act that reflects adversely on the person’s:
  + competence to manage their own affairs in relation to their property; or
  + capacity to make or to communicate decisions relating to any particular aspect or aspects of their personal care and welfare;
* a person who has been convicted of an offence punishable by imprisonment for a term of 2 years or more, or who has been sentenced to imprisonment for any other offence, unless the person has obtained a pardon, served the sentence, or otherwise suffered the penalty imposed on the person;
* a member of Parliament;
* a person who is disqualified under any Act.

### Privacy Statement

The information you supply as part of this Expression of Interest is collected and used by the Hanga-Aro-Rau Workforce Development Council to help evaluate your suitability to become a member of the Workforce Development Council.

For more information on TEC’s privacy policy please visit   
[Link to TEC's Privacy Policy](https://www.tec.govt.nz/footer/about-our-site/privacy/)

### Declaration

I agree, confirm and declare the following:

1. I completed this Application Form personally.
2. My CV, answers in this Application Form, any other information I have provided (or that has been provided on my behalf) in the course of the application and/or interview process are true, complete and accurate.
3. I am eligible to serve as a WDC Council member.
4. I understand that if I have given any false or misleading information, or have omitted any material fact, I will not be offered a governance position, or if I am engaged this could be cancelled or terminated.
5. I agree that this Application Form, and the information contained in it, will form part of Hanga-Ar- Rau WDC and Tertiary Education Commission (TEC) records.
6. The Hanga-Aro-Rau WDC will use this Application Form for considering my suitability for the position I am applying for or for any other positions for which I may be suitable.
7. If I am engaged by the Hanga-Aro-Rau WDC, this Application Form, and the information contained in it, may also be used during my employment.
8. I authorise the Hanga-Aro-Rau WDC to collect information from any third party about me, including any referees whose details I will provide; within the regulations set out by the Privacy Act 2020.
9. I understand that I am entitled to have access to the information contained on this form, except as it relates to any exemption provided by the Privacy Act 2020.

Signature of Applicant Date

#### Next Steps

**To submit your Expression of Interest:**

**Complete this document**

**Attach a copy of your CV and Cover Letter.**

**Email the completed document to** Alisha.Tsai@hangaarorau.nz

The deadline for submitting your Expression of Interest is 5pm – 1 March 2023.

If you have any questions, please email Alisha.Tsai@hangaarorau.nz