

2023 Quality Assurance approach

Hanga-Aro-Rau Manufacturing, Engineering, and Logistics Workforce Development Council (WDC) has responsibility for ensuring the vocational education system is meeting the needs of our industries. We have a fundamental role in bringing together industry and educators to ensure New Zealand's workforce fits today's needs and tomorrow's expectations.

As a Te Tiriti o Waitangi-based organisation, Hanga-Aro-Rau is committed to building a system that honours Te Tiriti o Waitangi and supports Māori-Crown relations to meet the needs of Māori, iwi, hapu, industry, businesses, learners and their whānau.

As the standard-setting body for our industries, we are committed to partnering with providers and actively involving providers in the quality assurance process. A holistic approach will be applied to all our quality assurance processes offering guidance and direction to ensure training programmes, learning content, and assessment materials meet the national standard specified by industry and provide inclusion, equity, and future pathways for those traditionally underserved. This engagement will better support quality teaching and learning outcomes and ensure learners receive a high-quality education that meets their needs and supports their success. Our approach will be consultative, working with each provider and gaining an understanding of the context of their environment and their learners. This approach will also ensure that providers are able to work with Hanga-Aro-Rau to identify areas for improvement and co-create solutions that meet their needs.

We will achieve this through several quality assurance functions with a key focus on our providers showing how they are;

- ✓ meeting the learning outcomes
- ✓ incorporating assessment methodology that will ensure best practice assessment
- ✓ consulting with the industry to truly understand what skills are required now and for the future
- ✓ demonstrating the inclusion of all learners in their programme, focusing on the traditionally underserved
- ✓ consulting with iwi, hapu, Māori businesses, and learners to ensure Te Tiriti O Waitangi is being honoured.



Quality Assurance functions that will be undertaken are:

- ✓ Pre-assessment moderation of resources and assessment guides
- ✓ Post-assessment moderation
- ✓ Unit standard of moderation
- ✓ Onsite visits (include but are not limited to):
 - Whakawhanaungatanga/meet and greet
 - Programme endorsement
 - Consent to assess (CTA) approval to ensure CMR compliance
 - Consent and moderation requirements (CMR)
 - Pre/post moderation support and guidance
 - Non-compliance with WDC moderation requests
 - Localised training opportunities for specific industries where training is currently unsupported (with Industry Relationship Managers)
 - Discuss development of new programmes
 - Onsite assessment observation for targeted standards
 - Upskilling of assessors/tutors/teachers
 - Support and advice to improve provider internal moderation practices.



Pre-Assessment Moderation

Pre-assessment moderation ensures that the materials used for assessment address the unit standard requirements, are fair, and valid, enabling learners to demonstrate competence, as well as ensuring the assessment guidance provided is adequate. Providers are required to submit assessment material for pre-assessment moderation according to the appropriate CMR.

Hanga-Aro-Rau will take a consultative approach to pre-assessment moderation, including understanding the context in which the assessment will occur.

A key focus of our moderation activity will be to ensure that the assessment design does not present barriers to learners' success, especially those traditionally underserved. Support and guidance will be given to providers when developing assessment material to ensure a successful outcome is reached.

Hanga-Aro-Rau will aim to complete all pre-assessment moderation within 20 working days.

Post-Assessment Moderation

Post-assessment moderation will be undertaken with a focus on continuous improvement of assessment practices.

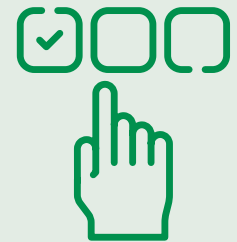
Hanga-Aro-Rau will moderate all providers and schools that have assessed Hanga-Aro-Rau unit standards during 2022. All providers will be moderated at least once in 2023: 30 per cent of the provider base will receive a request for moderation each quarter.

Providers will be emailed a request to submit assessment samples for post-assessment moderation by the end of the quarter. Three assessment samples will be requested for up to three unique unit standards.

All providers will be emailed a moderation notification for each period which will notify the provider of the unit standard and the number of submissions required. The decision as to which providers and unit standards that will be selected before each tranche will be decided each quarter and not listed beforehand.

Which unit standards called for moderation will include but not limited to:

- The outcomes of previous moderation
- Newly developed or reviewed unit standards
- Health and safety risks attached to the assessment of a unit
 - All unit standards with a significant health and safety risk will be moderated in 2023
- Assessment of new programmes and recently granted consent to assess.



Unit Standard Moderation

A review of unit standards reported over a five-year cycle will ensure that each unit standard is moderated at least once within this five-year cycle. Requests for post-moderation against each unit will occur during a normal post-moderation process.

Onsite Engagement

Engagement over and above the standard quality assurance practices will occur between Hanga-Aro-Rau and providers, committed to enhancing provider relationships and conducting meaningful and authentic engagement that mutually benefits both the provider and Hanga-Aro-Rau.

For 2023 the focus for Hanga-Aro-Rau will be to engage with providers that have submitted a programme endorsement application since 2022. Our strategy is to work alongside the provider and identify how they are embedding and representing the key characteristics of the considerations, with particular focus on how considerations four to six are being activated within the programme as opposed to at a concept level.

In addition to this, we will prioritise developing collaborative relationships with our providers so they can maximise the value Hanga-Aro-Rau can add, as well as work with providers identified as needing assistance with implementing best practice assessment principles. There will be complete transparency when engaging with a provider; an outline of what is intended to be discussed will occur before any visit.

A provider can also request an onsite visit by Hanga-Aro-Rau at any time if they require assistance in quality assurance or programme development functions.